



Guidelines for Learning Labs

Presentation Type

An interactive session designed to share the positive and negative experiences of specific walking projects or initiatives for participants to gain insights on how to promote continuous improvement and avoid or mitigate similar issues in their projects. Highlighting both successes and challenges provides a balanced view, allowing participants to learn not only what works but also what can go wrong and how they could overcome these challenges. We invite you to share your lessons learned from both successes and failures to spark engagement and debate.

Learning Labs can also be used to brainstorm and gather feedback on critical issues to generate a set of ideas and actions for a specific project. Please note that a Learning Lab is an interactive format. The initial presentation is max 20 minutes to allow for discussion.

Your session is scheduled as indicated in the [programme](#), including the room assigned.

Session length: **55 minutes**.

Session organisation

- Please use our [conference template](#) for your presentation. To edit it, please **download the template or make a copy of the file**.
- Set the objective of the session.
- Define format and agenda for your session (including timings for presentations, Q&A session, interactive activities, and conclusions)
- A computer, a projector and a screen will be provided for your presentation.

Before your session

- Please bring any stationery you will need, such as marker pens, sticky notes, A2 papers and tracing papers.
- Please make sure to arrive at the venue at least **15 minutes** before your scheduled session to set up your equipment and perform a technical check with our AV team.

During the session

- Be sure to keep to time, start and end on time. This is crucial to ensure the day runs smoothly.
- Please note that you will lead and run the session. There will be limited technical support on the day.



Further Information

- We invite you to join the official [Walk21 Tirana WhatsApp Channel](#), where you'll receive reminders, announcements, and practical information to help you stay updated and get the most out of the conference.
- To promote your session on social media, please download or make a copy of our [Speaker Spotlight template](#), include your information, and share it on your channels and your organisation's platforms
- If you have any questions please contact us at tirana@walk21.com