



## Guidelines for WalkShops

### Presentation Type

The street will be your laboratory. A Walkshop is usually a 90-minute session and an opportunity to use the public spaces in the city to explore or carry out experiments. The participants will follow you outside the conference venue to the real urban fabric and discover your experience, ideas and research. Explore the city and its perceptions of public space and experience the impact of your idea.

**Your session is scheduled as indicated in the [programme](#), including the meeting location assigned.**

Session length: **up to 90 minutes**.

### Session organisation

- Familiarise yourself with the site before your session and estimate walking distances considering that groups of people tend to walk slower (add a few more minutes).
- Kindly note that there are **no** traditional audio visual aids available. You may bring your own handouts, photos, folders, tablets (make sure your battery is charged!).
- Please organise to print any questionnaires or tools that you will use during the Walkshop prior to the session.
- Make sure there is enough walking-time in the session, typically at least half of the time of the WalkShop duration.

### Before your session

- Please make sure to arrive at the meeting point at least **15** minutes before your scheduled session.
- Please bring any materials you will need, such as marker pens, sticky notes, maps, tools.

### During the session

- Be sure to keep to time, start and end on time. This is crucial to ensure the day runs smoothly and participants can join other sessions.
- Please give the participants a safety briefing to be aware of moving in a group around the city, to be mindful of others walking along the street and to only cross the road safely.
- Please note that you will lead and run the WalkShop. There will be limited technical support on the day.



## Further Information

- We invite you to join the official [Walk21 Tirana WhatsApp Channel](#), where you'll receive reminders, announcements, and practical information to help you stay updated and get the most out of the conference.
- To promote your session on social media, please download or make a copy of our [Speaker Spotlight template](#), include your information, and share it on your channels and your organisation's platforms
- If you have any questions, please contact us at [tirana@walk21.com](mailto:tirana@walk21.com)